

**UCI CHILD CARE SERVICES  
IRVINE, CA 92612  
(949) 824-2100**

Dear Parent,

This is in response to your recent inquiry regarding the UCI Child Care Services wait list. As openings become available in our centers we will contact families from our wait list. A \$50.00 non-refundable fee is required to put your child on the list. Upon entrance to a center, this \$50.00 fee will be credited towards the \$100.00 non-refundable registration fee. The wait list is organized by the date that the fee is received and guarantees your child a place in the programs when an opening becomes available. Our office will give you two opportunities to accept openings based on your desired dates, if you decide to postpone your enrollment after the office contacts you twice for enrollment, your name will be taken off the wait list and you will need to resubmit a new application and wait list fee if you want to get back on the wait list. In an effort to streamline our enrollment process, we ask that you give us an accurate desired date needing care, if your plans should change, please contact our office at your earliest convenience so that we can update your file.

Please complete the application on the reverse side of this letter. In order to be placed on our wait list you must send a \$50.00 non-refundable fee with this application. Please send to:

**University of California, Irvine  
Child Care Services  
Irvine, CA 92697-2250**

Sincerely,

UCI Child Care Services Office

## UCI CHILD CARE WAIT LIST APPLICATION

**New Application** (Please attach a \$50 nonrefundable check)
  **Revised Application**

Date Needing Care: \_\_\_\_\_

Email contact: \_\_\_\_\_

Child's Name: \_\_\_\_\_ Sex: \_\_\_\_\_ Birthdate: \_\_\_\_\_

Child's Address: \_\_\_\_\_ Phone: \_\_\_\_\_

\_\_\_\_\_  
 City State Zip

Parent's Name: \_\_\_\_\_ Home ☎: \_\_\_\_\_ Work☎: \_\_\_\_\_

Parent's Name: \_\_\_\_\_ Home ☎: \_\_\_\_\_ Work☎: \_\_\_\_\_

**Affiliates** – Faculty \_\_\_ Student \_\_\_ Staff \_\_\_ | **Non-Affiliates** - Alumni: yes \_\_\_ no \_\_\_

Centers:

- Infant Toddler Center (3-36months)
- Children's Center (2 ½ & potty trained)
- Extended Day (after school care K-12yrs)
- Early Childhood Education Center (2yr-K)  
Full days  M-F
- Verano Preschool (2 ½ yrs & potty trained)  
Half days (9am-1pm)  
 M-F  MWF  Tu&Th

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- Early Childhood Education Center (2yr-K)  
Full days  M-F
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 M-F  MWF  Tu&Th

Do you have a child currently enrolled in any of our programs?  yes  no

How did you hear about our center? \_\_\_\_\_

**I have read and understand about the UCI Child Care Wait List.**

\_\_\_\_\_  
Parent's Signature

\_\_\_\_\_  
Date

**Mail to:**

University of California, Irvine  
 Child Care Services  
 Irvine, Ca 92697-2250

**\*Make checks payable to :UC REGENTS**

Original Date:	OFFICE USE ONLY	Date Reg Fee Rec'd:
Date Wait Fee Rec'd:	DOE:	Notes:
Check #/Amt.:	DR. LIC #	
Priority #:	Sibling & DOE:	Start date: