



UCI CHILD CARE SERVICES
IRVINE, CA 92612
(949) 824-2100

Dear Parent,

This is in response to your recent inquiry regarding the UCI Child Care Services wait list. As openings become available in our centers we will contact families from our wait list. A \$50.00 non-refundable fee is required to put your child on the list. Upon entrance to a center, this \$50.00 fee will be credited towards the \$100.00 non-refundable registration fee. The wait list is organized by the date that the fee is received and guarantees your child a place in the programs when an opening becomes available. **Our office will give you two opportunities to accept openings based on your desired date. If you decide to postpone your enrollment after the office contacts you twice for enrollment, your name will be taken off the wait list and you will need to resubmit a new application and wait list fee if you want to get back on the wait list.** In an effort to streamline our enrollment process, we ask that you give us an accurate desired date of when you need care. If your plans should change, please contact our office at your earliest convenience so that we can update your file.

Please complete the application on the reverse side of this letter. In order to be placed on our wait list you must send a \$50.00 non-refundable fee with this application. Please send check made payable to UC Regents to:

University of California, Irvine
Child Care Services
Irvine, CA 92697-2250

Sincerely,

UCI Child Care Services Office



UC Irvine Child Care Wait List Form

Date Needing Care: _____

Child Information

Last Name:	First Name:	
Birthdate/ (Due Date):	Gender:	Sibling Enrolled: Y/N

Parent 1 Information

Last Name:	First Name:	
Email:	Affiliation to UCI:	
Street Address:		
City	State:	Zip:
Cell Phone #:	Alternate #:	

Parent 2 Information

Last Name:	First Name:	
Email:	Affiliation to UCI:	
Street Address:		
City	State:	Zip:
Cell Phone#:	Alternate #:	

Centers (check program interested in)	UCI Affiliates	Community
Infant Toddler (3-36months)		N/A
Children's Center (2 ½ & potty trained- 5)		N/A
Extended Day (after school care TK-12yrs)		N/A
Early Childhood Education Center (2yrs-5)		
Verano Preschool - Half Days 9am-1pm, M-F, MWF, & TTH options. Closed Summer (2 ½ & potty trained- 5)		

Parent Signature _____ Date _____

Please remit \$50.00 to place your child's name on the wait list. The waitlist fee is non-refundable.

Make checks payable to: UC Regents.

University of California, Irvine
Child Care Services
Irvine, CA 92697-2250

Office Use Only	Priority #:
Date Deposit Rec'd/Ck #/Amt:	Start Date:
Center/Room:	Notes: