



**University of California, Irvine  
 Infant Toddler Center Parent Contract  
 JULY 1, 2023 – JUNE 30, 2024**

Child's Name \_\_\_\_\_

Date of Birth \_\_\_\_\_ First Day of Attendance \_\_\_\_\_

	Full Time M-F	Full Time M-F
○ Age: 3-24 mo.	\$2225/Monthly	Daily Rate \$112
○ Age: 24-36 mo.	\$2125/Monthly	Daily Rate \$107

I understand and agree to the following:

1. A calendar noting Center holidays will be given to each parent upon enrollment. Hours may change to accommodate additional operational needs during a pandemic or state emergency.
2. **All scheduled closings for holidays and breaks have been accounted for in the tuition fee, therefore, tuition will not be reduced or pro-rated further due to scheduled closures or emergency closures. In addition, there is NO reduction of fees for vacation and no make-up days for illness or vacation. Initial \_\_\_\_\_**
3. Tuition is due in advance on a monthly basis. After the fifth business day of the month, if tuition is unpaid, a \$3.00 late fee will be assessed for each day tuition is unpaid. If payment is not received as of the 10th business day, childcare will no longer be provided.
4. There is a \$25.00 returned check service charge (Fees subject to change). If a check is returned by the University, we will not be able to accept your personal check again. Future payments will need to be made via cashier's check or money order. Due to university policies and your child's safety, we cannot accept cash for tuition payment.
5. A non-refundable registration fee and deposit is paid upon the enrollment of each child. The deposit will be applied to the first month's tuition. If a child does not attend, the deposit will NOT be refunded.
6. **Notice of termination must be given in writing to the Child Care Services Office at least one month in advance. If notice is not received, one month's tuition will be assessed. Initial \_\_\_\_\_**
7. A late charge of \$20.00 is assessed for the first 15 minutes after closing and **\$1.00 for each minute** thereafter. Our staff will attempt to contact parents or authorized adults on the child's emergency form to take the child from the center. Repeated lateness will result in termination of service.

I have read and understand the contents of this Parent Contract and agree to be bound thereby throughout my child's enrollment in the Infant Toddler Center.

Parent Signature \_\_\_\_\_ Date \_\_\_\_\_